



2025-2026 Special Circumstance Application
One-Time Income Distribution

When completing the FAFSA, you are required to provide 2023 income/asset information and in some cases, this information changes or is not a good representation of your family's financial situation.

INSTRUCTIONS: Please complete all sections of this worksheet and submit any requested information to the Financial Aid Office. You will be notified by mail once a decision has been made. Decisions of the Special Circumstances Review Committee are final. All Steps, A-E, are required.

A. Student Information

Student's Full Name

ODU Student ID Number or Last 4 of social

Student Phone Number (Including Area Code)

Parent Daytime Phone Number (Dependent Students only)

B. Reason For Filing - One-time income distribution in 2023 (i.e., 401k withdrawal, etc.)

- Indicate amount of the one-time income distribution in 2023:
Required Documentation: Statement from bank/institution indicating the withdrawal - include in your personal statement the source and amount of the funds, how the funds were used, and how much of the funds are remaining.

C. Personal Statement

- I have attached a personal statement to this application explaining the details of my specific situation.

D. Verification Worksheet

- I have submitted a V1 Standard: 2025-2026 Verification Worksheet and any documentation that may be required with it (located at www.ohiodominican.edu/finaidforms).

E. Certification and Signatures

By signing this application, I certify that the information provided on this form and all supporting documentation is true to the best of my knowledge. I understand that incomplete requests will not be processed and additional documents may be requested to verify my circumstance(s). I also understand that submitting this information does not guarantee an adjustment to my/my child's financial aid.

Student's Signature: Date:

Parent's Signature (Dependent Students Only): Date:

Submit completed form to:
Financial Aid Office, Ohio Dominican University, 1216 Sunbury Road, Columbus, OH 43219
Phone: (614) 251-4778 Fax: (614) 253-3499